

Flagstaff Trails Initiative

Core Team Meeting

*May 11, 2020 * 3:30-4:30 pm*

Participants: Patrick, Debbie, Anthony, Stacey, Martin, Joe, Mark, Brian P, Matt R, Robert, Brian G, Justin, Adam, Andi, Lisa

Action Items:

- Refine the Catena Foundation proposal and send back to Mike Wight (**Justin, Brian P., Robert, Andi, Adam**)
- Board Selection
 - Send any additional names/emails to Justin this week (**All**)
 - Send Google Drive folder with the applications and criteria (**Justin**)
 - Review applications and select 5 board members (**each Core Team entity**)
 - Send Justin information on who the vote will be deferred to (**Brian G, Debbie**)
 - Double check possible legal ramifications (**Stacey, Brian P**)
- **Next meeting: June 18th, 2020**

Flagstaff Regional Trail Strategy

Adoption

- Got unanimous Council approval
 - A testament to the outreach and engagement in the process
 - Kudos to Martin!
- County is the final step
 - On the backburner right now with COVID-19

Catena Foundation Proposal

Overview

- Andi, Justin, Robert, Brian P, and Adam strategized with Mike Wight
- FBO got a grant for some of the alignment work from Catena
- Got an update on the current Catena priorities: focus on engagement, youth engagement, recreation-related projects
- Encouraging a proposal for \$100-200k (for one year) by the end of the summer; looking for matches
 - Interested in trail improvement projects that involve the community (Trail Academy, combining funds, support coordinator/facilitation)
 - Want an FTI umbrella proposal, rather than smaller ones from each organization

- This would be a long-term partnership
- Current proposal
 - For about \$150k
 - \$100k for MEDL maintenance and/or Humphreys
 - \$30k for coordinator/facilitation (1 year)
 - \$20k for Trail Academy
 - Small group will refine this and move ahead

Discussion

- Recommendation to get into more detail with 1 year, 5 year, 10 year plan with goals
 - Part of the value of the 5 year work plan would be to identify funding sources for matching
- Think about all of the reporting and financial management on the back end; ensure it can be managed properly
- Potential sources of fund matching:
 - RAC Grant from FS (\$90k)
 - \$15k contributed for coordinator position
 - Other in-kind contributions (volunteer labor); these kinds of contributions are considered, but only to a certain degree
- Humphreys Trail - good springboard for sponsorship efforts
 - Could easily allocate all the money to this trail
 - Can be more efficient to concentrate most work on one project
 - Would not require a NEPA

Board of Directors Candidates

- 15 applications; some on Core Team, some are not
- Justin will email a Google Drive folder with all of the candidates' letters of interest and resumes as well as the criteria list
 - Justin will reach out to groups on the Core Team that are not represented on the call
 - Each entity will have one week to review based on the criteria list, then cast 5 votes (per entity)
 - Justin will send instructions on how to cast vote; these will not be anonymous
 - By June 1, will have an established Board
- It will be ok to discuss candidates amongst Core Team members, as long as the candidates are not a part of the conversation
 - Brian G will have to defer his vote as he is one of the candidates - Jeffrey
 - Debbie will defer as well

- Overall recruitment: represented a good cross section of the Flagstaff trails community, diverse education, experience level, and age, though not culturally diverse and few women
 - Need to strive for this diversity in the future
 - Joe suggested Molly Joyce
 - Nomination for Jackie Thomas, but she might be too busy
 - [Send any other names and suggestions to Justin](#)
- This small board will be able to vote and bring on more board members (flexible between 5-11 members, must be an odd number)
- [Brian P and Stacey will look into whether there is any legal ramification to agency representatives voting on the behalf of their agency as the board is for a non-profit](#)
 - Grey area as this is just recommending that these 5 people be on the board for a non-profit
 - Create 2 tiers of votes: can weight the NGO votes differently than governmental
- Will continue with subcommittees and will form an advisory committee once the board is formed, so the Core Team can still fit into that framework and retain broad representation

Final RTCA Support

- Adam's work has been equivalent to \$80k (for matching purposes)
- Close-out report with a brief summary of the timeline, direct and indirect costs, deliverables - to Stacey for finishing up the grant

[Next meeting: June 18th, 2020](#)